

Academic Guidelines - Sirmlady

Assessment Designed to Guide Growth

Summative Assessment

To evaluate students' overall academic progress, the school conducts the following summative assessments throughout the academic year:

- I Mid-Term Examination
- Quarterly Examination
- II Mid-Term Examination
- Half-Yearly Examination
- III Mid-Term Examination
- Annual Examination

These exams are designed to comprehensively assess the knowledge, understanding, and application of concepts taught during each term

Formative Assessment

Continuous evaluation of class tests, assignments, and projects. These assessments help track daily learning progress and provide immediate feedback to students and parents.

Evaluation Methods

- Grade system is followed for Assessment from LKG to Std. VIII.
- For Std. I to VIII, formative Assessment would carry 40% and summative Assessment 60%. Students should score a minimum of 14 marks in FA and 21 marks in SA to pass.

ACADEMIC GRADES

FA		SA		TOTAL	
Marks	Grade	Marks	Grade	Marks	Grade
37-40	A1	55-60	A1	91-100	A1
33-36	A2	49-54	A2	81-90	A2
29-32	B1	43-48	B1	71-80	B1
25-28	B2	37-42	B2	61-70	B2
21-24	C1	31-36	C1	51-60	C1
17-20	C2	25-30	C2	41-50	C2
13-16	D	19-24	D	33-40	D
9-12	E1	13-18	E1	21-32	E1
8 & below 8	E2	12 & below 12	E2	20 & below 20	E2

Policy Rules & Regulations

Homework policy

1. All homework must be submitted by the due date.
2. Late submissions may lead to reduced marks or disciplinary action unless prior approval is obtained.
3. Homework should be written neatly and legibly.
4. Draw margins where necessary and label diagrams.

Attendance & Punctuality

1. No pupil should stay away from school except for special reasons, for which leave of absence should be obtained previously in writing.
2. A pupil who is absent for 3 days or more on account of illness must produce a medical certificate for the period of absence.
3. If a pupil is absent for a long period on account of illness or for other reasons, the school authorities should be informed in writing. After 10 days of continuous absence without intimation in writing, the pupil's name will be struck off from the register.
4. Pupils who absent themselves on the reopening day in the new academic year without prior leave of absence are liable to have their names struck off the rolls.

Promotion Criteria

1. A pupil should have 80% of attendance of the total number of working days for promotion at the end of the year.
2. Parents are requested to collect their children's report cards on the dates specified by the Principal without fail. Your presence is important to understand your child's academic progress. We also urge parents to encourage their children to put in extra effort in subjects where their performance is below average. With consistent support and guidance at home, students can make meaningful improvements.

Examination code of conduct

The school maintains a zero-tolerance policy toward any form of cheating or malpractice during examinations. Any act of dishonesty will be dealt with severely, and appropriate disciplinary action will be taken. Examples of such misconduct include, but are not limited to:

- Copying from another student or using unauthorized materials.
- Possession of crib notes or prohibited aids.
- Use of mobile phones or any electronic devices during exams.
- Exchanging information with others, verbally or non-verbally.
- Impersonation (someone else appearing for the exam on behalf of a student).
- Tampering with answer sheets or question papers.
- Writing abusive, inappropriate, or obscene language in the answer booklet.
- Arguing with or showing disrespect to invigilators.

Students are expected to uphold the highest standards of integrity. Violations may result in the cancellation of the exam, suspension, or further disciplinary measures